



Do you want to join the hundreds of other organizations enjoying the many benefits of a CAC accreditation designation? There are several things we need from you first before beginning the accreditation process.

Application and Agreement

The first step is to fill out an application. This will require you to list the programs you wish to have accredited as well as the locations of each of the programs. Keep in mind that you must apply to have your Governance & Management accredited as well as at least one program.

The second step is to fill out and sign an agreement. While it is entirely reasonable for you to want to bring the agreement back to your organization for a second look, please keep in mind that your organization's application cannot be processed until the receipt of a signed agreement. The agreement will remain in effect for two years, by which time the organization is expected to have completed the accreditation process. A copy of this agreement will also be sent to your organization in your welcome package.

In light of the two year limit, accreditations are normally scheduled 12-16 months after the receipt of the application, allowing your organization the time to complete the Self-Study Period at your leisure.



Orientation Visit and Self-Study Period

Before your organization enters the Self-Study Period you will receive a half-day onsite Orientation Visit. During this time, you will have a chance to go over the timeline, fee guide, standards manual, and any questions you may have with your support coordinator.

During the Self-Study Period, your organization will have the opportunity to assess for yourselves whether or not your practices conform to CAC's standards and make adjustments to your programs and policies accordingly.

You will be provided with electronic copies of the current Standards Manual, the Self-Study Index, as well as the file review checklist, on-site observations checklist, and interview discussion topics that the Review Team will be using during your On-Site Review to help you prepare.

Fee Schedule

CAC has designed the accreditation fee schedule for your maximum convenience. There are several options available to suit the needs of your organization.

For details on accreditation fees, please contact Lori Hayes, the Manager of Finance & HR at lhayes@cacohs.com.